

SUMMARY OF MINUTES

October 16, 2014

1. Call to Order

With a quorum of the Board Members present, Chairman, Michael Ward called the meeting of the Aviation Advisory Board to order at 4:04 p.m., Thursday, October 16, 2014, at Fort Worth City Hall, Pre-Council Chamber, 1000 Throckmorton Street, 2nd Floor, Fort Worth, Texas 76102.

BOARD MEMBER	DISTRICT	PRESENT/ ABSENT
Michael Ward, Chairman	7	P
Erik Brown, Vice Chairman	6	P
Jeff Law	1	P
Michael D. Valdez	2	P
William Lawson	3	A
Alex Jimenez	4	P
Michael Dean	5	P
Ericka Calton	8	P
Patricia Randle	9	P
CITY STAFF		
Bill Welstead, Aviation Director		
James Burris, Administrative Services Manager		
Jeff Kloska, Meacham Airport Manager		
Aaron Barth, Spinks Airport Manager		
Charlene Sanders, Assistant City Attorney		
Anne-Marie Stowe, Board Liaison		

2. Consideration of the Minutes for the August 21, 2014 regular meeting

Motion: Michael Dean

Second: Ericka Calton

Approved

3. Action Items

No Action Items

4. Items for Discussion

- Runway 9/27 Update (Meacham):** Jeff Kloska gave a presentation and provided responses to questions regarding the status of Runway 9/27. A letter was sent to TxDOT three weeks ago to seek funding for repairs to Runway 9/27 in order to keep the runway open. TxDOT should provide a response within the next few weeks. The Board will be updated on the status of the letter at the next scheduled Board Meeting.
- Crosswind Numbers (Meacham):** Jeff Kloska gave a presentation and provided responses to questions concerning wind data from Meacham Airport and the Navy Joint Reserve Base (JRB). The response received from the base Commander, as well as the National Weather Service, was that the data was essentially identical between the two facilities (Meacham Airport and JRB).

3. **Perimeter and Exterior Airfield Access Control Briefing (Airport System):** Aaron Barth gave a presentation and provided responses to questions concerning security at Meacham and Spinks airports. The first effort for sizeable improvements to the airport perimeter gates at Meacham and Spinks airports was in 2010. This was possible due to a federal grant from the Transportation Safety Administration (TSA) that was awarded to both airports. The grant is called the Urban Areas Security Initiative (UASI). This grant provided funding for security cameras that were installed at airport perimeter gates at both airports. Cameras were also installed at some additional locations such as the control towers, fuel farms, and other areas of security concern. The cameras installed have recording capability to allow for review after an occurrence. Complete implementation should occur in the next couple of years, contingent upon additional funding.
4. **Harmon Road Property Development (Airport System):** James Burris gave a presentation on the Harmon Road Development project that is currently in the planning phase. James advised the Board that Aviation is planning to issue an RFP (Request for Proposal) to hire a consultant to provide guidance and options for developing this property. He also asked for two volunteers from the Aviation Advisory Board (AAB) to serve on the consultant evaluation committee.

The Chairman strongly encouraged Board participation on the consultant evaluation committee. Mike suggested considering four Board members to serve on the committee.

This is a long term opportunity for revenue. Mr. Burris noted that the City has very few off airport or on airport revenue producing facilities at Alliance, unlike Meacham and Spinks. Management of the Aviation Department thus sees this as an opportunity to add a revenue source to Alliance. The reason the Department is moving forward with this, at this time, is twofold: changes to regulation and the emergence of developers interested in this property; Mr. Burris noted that the Department has received numerous calls and a lot of interest. Management thus realized that it needs to move quickly to make something happen or "someone else is going to do it for us."

5. Announcements

None

6. Staff Reports

Meacham Airport – Jeff Kloska

- The Aviation Administration offices have now been moved to the 51 South facilities. Airport management is currently completing renovations and that is the reason for having the AAB meeting in the Pre-Council chamber. The move comes in preparation for the Administration Building Renovation project. The rest of the tenants that are still in the building will be moving out in December. Renovations will begin immediately after tenants vacate. There will be a meeting tomorrow to discuss the bid proposals received for the renovation project.
- The Ford Tri-Motor flew into Meacham today. The EAA will be giving rides today, tomorrow and all weekend. Cost to purchase a seat is \$70 online or \$75 at the site, located at the American Aero FBO.
- Meacham is seeing a lot of new hanger construction. The new hanger for Richardson Aviation should be wrapping up this winter, as will Texas Jet's new hanger.
- The Fort Worth Police Department flight support facility has "gone vertical" with the frame having been erected.

Spinks Airport – Aaron Barth

- The Transportation and Public Works Department has made headway on the Alsbury Road construction project.
- The new Spinks Airport sign is up and will be lit tonight, and the landscaping around the sign is also being completed.
- New development and hanger construction is starting up on the east and west side of the airport.
- Spinks Airport is hosting a car show this Saturday morning, October 18th.

DISCUSSION:

Board member inquired about the possibility of moving the wrecked aircraft, at Spinks Airport, somewhere away from the flight school. Aaron Barth advised that it has already been moved to another location on the airfield and is awaiting pick-up by the salvage yard.

Alliance Airport – Christian Childs (not present)

- Bill Welstead announced that the Alliance Airshow takes place October 25-26 and that the Thunderbirds will be performing at the show.

7. Citizens Presentations

Jim Hodgson, representing the Fort Worth Aviation Museum, informed the AAB that Saturday, October 18th will be the 78th anniversary of the dedication of the American Airways hanger at Meacham Airport.

8. Request for Future Agenda Items.

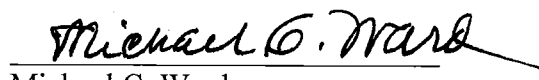
Board Chairman Mike Ward requested information on how the new FAA rules, on airport approaches, have affected efficiency within the airport system.

9. Adjournment

With no further presentations or discussions, Chairman Ward adjourned the regular meeting of the Aviation Advisory Board Meeting at 5:05p.m., Thursday, October 16, 2014.

Minutes Approved By:


William Welstead
Director of Aviation


Michael C. Ward
Chairman